



Application for Employment

Therapeutic Group Home • Girls 12 to 18 • Boys 10 to 17

Pure Faith House, Inc. is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, national origin, sex, age, disability, genetic information, veteran status, or any other protected class under federal, state, or local law. For questions or to submit your completed application, contact us at (757) 232-2146 or admin@pfhinc.org.

Personal Information

Please print clearly. All fields are required unless marked optional.

TODAY'S DATE		POSITION APPLIED FOR	
LAST NAME		FIRST NAME	M.I.
STREET ADDRESS			
CITY		STATE	ZIP
PHONE		EMAIL	
DATE AVAILABLE TO START		DESIRED HOURLY RATE	

Availability

Shifts Available (check all that apply): ☐ Day ☐ Evening ☐ Night ☐ Weekends ☐ Holidays

Employment Type Desired: ☐ Full-Time ☐ Part-Time ☐ PRN / Relief

Eligibility

Are you at least 18 years of age? ☐ Yes ☐ No

Are you legally authorized to work in the United States? ☐ Yes ☐ No

(If hired, you will be required to provide documentation verifying identity and employment authorization per federal I-9 requirements.)

Do you have a valid driver's license? ☐ Yes ☐ No

Do you have reliable transportation? ☐ Yes ☐ No

Have you ever been employed by this organization before? ☐ Yes ☐ No

IF YES, DATES OF EMPLOYMENT	
-----------------------------	--

Education

List all schools attended, starting with the most recent.

School Name & Location	Years Attended	Degree / Diploma	Major / Field of Study

HIGHEST LEVEL OF EDUCATION COMPLETED	
CERTIFICATIONS / LICENSES HELD	

Employment History

List your last three (3) employers, starting with the most recent. Use additional sheets if necessary.

Position 1			
EMPLOYER		PHONE	
ADDRESS			
SUPERVISOR		TYPE OF BUSINESS	
JOB TITLE		START DATE	
END DATE		ENDING SALARY	
DUTIES / RESPONSIBILITIES			
REASON FOR LEAVING			

May we contact this employer? ☐ Yes ☐ No

Position 2			
EMPLOYER		PHONE	
ADDRESS			
SUPERVISOR		TYPE OF BUSINESS	
JOB TITLE		START DATE	
END DATE		ENDING SALARY	
DUTIES / RESPONSIBILITIES			
REASON FOR LEAVING			

May we contact this employer? ☐ Yes ☐ No

Position 3			
EMPLOYER		PHONE	
ADDRESS			
SUPERVISOR		TYPE OF BUSINESS	
JOB TITLE		START DATE	
END DATE		ENDING SALARY	
DUTIES / RESPONSIBILITIES			
REASON FOR LEAVING			

May we contact this employer? ☐ Yes ☐ No

Skills & Qualifications

Describe any special skills, training, or qualifications relevant to the position applied for, including QMHP-T or QMHP-C status, CPR/First Aid, TOVA/CPI/MANDT, crisis intervention, trauma-informed care training, or related experience.

SKILLS, TRAINING & QUALIFICATIONS

Professional References

Provide three (3) professional references who are not related to you.

Name	Relationship	Phone Number	Years Known

Background Check Disclosure

As a licensed therapeutic group home, Pure Faith House, Inc. is required to conduct criminal background checks, Central Registry checks, and Child Protective Services (CPS) checks on all employees prior to hire. By signing this application, you acknowledge and consent to these required background investigations.

Have you ever been convicted of a crime, other than a minor traffic violation? ☐ Yes ☐ No

Have you ever been found to have abused or neglected a child or vulnerable adult? ☐ Yes ☐ No

Are you listed on any state or federal abuse/neglect registry? ☐ Yes ☐ No

IF YES, PLEASE EXPLAIN

Applicant Certification & Signature

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of information may result in disqualification from consideration or, if employed, immediate termination.

I authorize Pure Faith House, Inc. to verify all information provided herein and to contact the references and former employers listed. I understand that Pure Faith House, Inc. may conduct background investigations as required by applicable law and licensing requirements.

I understand that this application does not constitute a contract of employment. If hired, my employment is at-will and may be terminated by either party at any time, with or without cause or notice, in accordance with applicable law.

I understand that if hired, I will be required to comply with all policies and procedures of Pure Faith House, Inc., including but not limited to completing all required training within the timeframes specified by the organization, submitting to drug screening, and maintaining confidentiality as required by HIPAA and applicable regulations.

APPLICANT'S SIGNATURE		DATE	
PRINTED NAME			

For Office Use Only					
DATE RECEIVED		INTERVIEWED BY		DATE INTERVIEWED	
HIRE DECISION	☐ Hired ☐ Not Hired		START DATE (IF HIRED)		
BACKGROUND CHECK COMPLETED	☐ Yes ☐ No		DATE COMPLETED		